

EPNS 2023 - Technical equipment of lecture halls



Location	Projection	Audio	Lectern	Hall manager table (placed next or close to stage)	Recording	Chair Person / Moderator table on stage	Wifi
Congress Hall (fixed seating, max. 1,775 pax)	Projection on large screen 14 x 7 m, 16:9 presentation and camera view 1x preview screen (55" LCD screen) for moderator table 1x preview screen (notebook) for speaker in front of lectern	1x cabled micro at lectern 2x cabled micro at moderator table 6x Q&A micro for audience 2x Lapel mic for speaker 3,3 kw electricity on stage	1x power plug 1x VLAN cable (Gigabit) 2x HDMI connection to projection 1x analog audio connection to P/A (3.5mm stereo mini jack) Speaking time control	Submission of the lectures in speaker preparation room in Terrace 2B on 2nd floor, are called up in the lecture hall by the hall manager, NO possibility to bring own notebook, to be submitted no later than 2 hours before the start of the session	on request	1x power plug speaking time limiter	Access to general congress/delegate Wifi
South Hall 2 (theatre style max. 430 pax)	Double projection 3,4 x 2m, 16:9 1x preview screen for moderator table 1x preview screen (notebook) for speaker in front of lectern	1x cabled micro at lectern 2x cabled micro at moderator table 4x Q&A micro for audience 2x Lapel mic for speaker 3,3 kw electricity on stage	1x power plug 1x VLAN cable (Gigabit) 1x analog audio connection to P/A (3.5mm stereo mini jack) Speaking time control	Submission of the lectures in speaker preparation room in Terrace 2B on 2nd floor, , are called up in the lecture hall by the hall manager, NO possibility to bring own notebook, to be submitted no later than 2 hours before the start of the session	on request	1x power plug speaking time limiter	Access to general congress/delegate Wifi
Panorama Hall (theatre style max. 400 pax)	Double projection 3,9 x 2,2 m, 16:9 1x preview screen (40" LCD screen) for moderator table 1x preview screen (notebook) for speaker in front of lectern	1x cabled micro at lectern 2x cabled micro at moderator table 4x Q&A micro for audience 2x Lapel mic for speaker 3,3 kw electricity on stage	1x power plug 1x VLAN cable (Gigabit) 1x analog audio connection to P/A (3.5mm stereo mini jack) Speaking time control	Submission of the lectures in speaker preparation room, in Terrace 2B on 2nd floor, are called up in the lecture hall by the hall manager, NO possibility to bring own notebook, to be submitted no later than 2 hours before the start of the session	on request	1x power plug speaking time limiter	Access to general congress/delegate Wifi
North Hall (theatre style max. 210 pax)	Double projection on large screen 3,4 x 2m, 16:9 1x preview screen (40" LCD screen) for moderator table 1x preview screen (notebook) for speaker in front of lectern	1x cabled micro at lectern 2x cabled micro at moderator table 4x Q&A micro for audience 2x Lapel mic for speaker 3,3 kw electricity on stage	1x power plug 1x VLAN cable (Gigabit) 1x analog audio connection to P/A (3.5mm stereo mini jack) Speaking time control	Submission of the lectures in speaker preparation room, in Terrace 2B on 2nd floor, are called up in the lecture hall by the hall manager, NO possibility to bring own notebook, to be submitted no later than 2 hours before the start of the session	on request	1x power plug speaking time limiter	Access to general congress/delegate Wifi
Club A (theatre style max. 170 pax)	on request	on request	on request	on request	on request	on request	Access to general congress/delegate Wifi

Important information

- As EPNS 2023 will be a 100% in person congress, there are no virtual on air or on demand editions.
- There will be NO livestream from EPNS Congress.
- There will be no Q&A function on the app, spontaneous Q&A is possible in the hall with microphones (see list above).
- There will be no host/hostess scanning the badges for the leads. If you want to book hosts please have a look at the service manual.
- We are offering lead retrieval systems. These will be charged extra and have to be booked in the portal.
- A technical rehearsal is NOT possible.
- Catering for the symposia can be booked via the files attached to the service manual.
- Speaker registration is possible via the link in "helpful links". The costs are 400 EUR per registration.
- Recording is possible only on request.
- Bringing your own free roll-up in front of entrance door is possible from beginning of setup time until end of dismantling time ONLY.
- Individual signage in front of lecture hall is possible. A booking of "vertical screens in front of lecture hall" in the portal is required for this (1,000 EUR).
- Please note that we will have to charge a service fee if you leave anything behind after dismantling time.

Deadlines for your industry sponsored symposia:

Title:	10 May 2023	max. 65 characters
Short description:	10 May 2023	max. 300 characters
Agenda:	10 May 2023	excel or word file
Logo:	10 May 2023	jpeg or png file
Speakers:	21 April 2023	gender, academic title, name, last name, address, email address

PLEASE SEND ALL INFORMATION TO: maren.mueller@intercongress.de

Helpful links

PCC - Photo gallery: <https://www.praquecc.cz/en/photogallery/>

Industry portal: <https://intercongress.ungerboeck.net/PROD/app95.cshtml?aat=o%2b36X4i2rFZ6MHUIW0dAOhP0kikPdnhktLHC8ifg%3d>

Service manual: https://epns-congress.com/wp-content/uploads/2023/03/EPNS23_Service-Manual.pdf

Speaker registration: https://www.intercongress.de/cgi-bin/regform_79106.exe?company=79106&cid=B7196075E9&Entry=11