

## Guideline for Uploading an ePoster to POSTERWALK Portal



### UPLOADING YOUR ePOSTER

1. Click on the link <https://epns2023-c17516.eorganiser.com.au/>
2. Log in and enter your Email Address and Password.
3. Click "Submit ePoster".

Paper ID	Paper Type	Paper Title
44	Workshop/Seminar	TEST WORKSHOP TITLE 2
2	Workshop/Seminar	TEST WORKSHOP TITLE
1	Abstract	TEST ABSTRACT TITLE

### Submit Digital Poster

Fields with \* are required.

#### Paper Details

Paper Title \*

Digital Poster File \* 

Drag & Drop files here

or

[+ Add files...](#)

Browse your computer and attach the poster file. Poster file must be a .ppt or .pptx file.

### ePoster GUIDELINES

ePoster must be submitted using the template available for download on the ePoster submission page.

When creating your ePoster, please follow these guidelines:

- All ePoster must be submitted in either .ppt or .pptx format.
- You are limited to a maximum of 1 slide within your ePoster, organised as you wish
- All ePoster must be submitted using the provided template and in 16:9 landscape orientation.
- JPEG or PNG is the preferred file format for inserted images. Please be mindful of any copyright issues of photos used when creating your poster.
- Submitted poster file in .ppt or .pptx format must not be larger than 50MB.
- Font – Arial, Verdana, Tahoma and Times New Roman are recommended.
- You may add max. number of 2 videos in .mp4 or .avi format into your PowerPoint

Please note: the template provided is a guide only and you are welcome to change the colour etc. in the template to suit your presentation.

Please note: It may take up to an hour for the ePoster to be processed and you will receive an email when the upload is complete. Please ensure you log in to check the artwork is correct. You will have an opportunity make amendments until the deadline 31<sup>st</sup> of May 2023, 23:59 CEST.